



**Town of Orange
Town Clerk's Office**

119 Belleview Avenue, Orange, Virginia 22960 - 1401

Phone: (540) 672-5505 Fax: (540) 672-4435

Email – townclerk@townoforangeva.gov

Music and Entertainment Festivals Permit

No permit shall be issued unless the following conditions are met and the following plans, statements and approvals submitted to the Town Clerk with this application form:

Name, address, and phone number of promoters:

Location, date, and beginning/ending time of the event:

Name, address, and phone number of property owner(s):

Name of persons or groups who will perform at the event:

Will outdoor lighting be used for this event: ☐ Yes ☐ No. *(All lighting must not glow beyond the property)*

☐ Copy of the ticket or badge of admission, containing the dates and time or times of the festival, together with a statement by the applicant of the total number of tickets to be offered for sale and estimate of the number of persons expected to be in attendance.

☐ Statement of the financial backing of the event.

☐ Police Department approval of plan addressing parking facilities and traffic control in and around the event. ☐ Yes ☐ No. If no please give explanation: _____

☐ Fire Department approval of plan addressing fire protection for the event. ☐ Yes ☐ No. If no please give explanation: _____

**"A Main Street Community"
&
"A Designated Enterprise Zone"**

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- ☐ Health Department approval of plan addressing sanitation facilities and garbage, trash and sewage disposal for the event. ☐ Yes ☐ No. If no please give explanation:
- ☐ Health Department approval of plan addressing food, water, and lodging for persons attending the event. ☐ Yes ☐ No. If no please give explanation:
- ☐ Health Department approval of plan addressing medical facilities for persons attending the event. ☐ Yes ☐ No. If no please give explanation:

Signature: _____

Date: _____

******FOR OFFICE USE ONLY******

Chief of Police Recommendation of approval: ☐ Yes ☐ No

Date: _____

Town Manager Approval: ☐ Yes ☐ No

Date: _____

If "NO" reason for disapproval: _____

Town Clerk Certification: _____

Date: _____

☐ Public Works and Police Department Copied: