



Subdivision Plat Application

Date: _____

PERMIT # _____

Property location and Identification

Tax Map Identification #: _____

Name of Subdivision Development: _____

Physical Address of proposed site: _____

Name of Property Owner: _____

Mailing Address of Owner: _____

Telephone: _____ Fax: _____ Email: _____

Agents Name: _____

Agents Phone Number: _____ Agents Fax Number: _____

Agents Mailing Address: _____

Present Zoning Classification (Check one):

- Rural Residential (**RR**) Traditional Residential Low (**TRL**) Traditional Residential High (**TRH**)
- Traditional Town Center (**TTC**) Town Activity Center (**TAC**) Rural Commercial (**RC**) Traditional Industrial (**TI**)
- Traditional Neighborhood Development (**TND**)

Type of Division (Check one):

- Minor Major Boundary Line Adjustment Other _____

Land Area

Total land area of property in acres _____

Land area to be developed in acres _____

Utilities and Land Use

Number of proposed residential housing units _____ Type: Single Duplex Townhouse Apt/Condominium

Number of proposed commercial buildings/structures _____

Is public water available? YES NO Is public sewer available? YES NO

Application Fee:

Please include your non-refundable application fee. Please make checks payable to: **The Town of Orange**

- Minor subdivision plat 3 lots or less - \$500.00 plus \$100.00 for each new lot
- Major subdivision plat 4 or more lots - \$1,000.00 plus \$100.00 per each new lot
- Boundary Line Adjustment - \$50.00

Signature of Property Owner

Date

Town of Orange Subdivision Plan Review Check List

Tax map parcel #: _____

SUB-Plan #: _____

Name of Development: _____

Property Owner: _____

Owners Mailing Address: _____

Agent Name: _____

Agent's phone number: _____ **Agent's fax number:** _____

Agent's mailing address: _____

Pre-submission Meeting held? yes no **Date:** _____

Plat Checklist

- Name of Subdivision [2-13 (a)]
- Magisterial district [2-13 (a)]
- County [2-13 (a)]
- State [2-13 (a)]
- Owner [2-13 (a)]
- True north direction [2-13 (a)]
- Scale of drawing [2-13 (a)]
- Number of Sheets [2-13 (a)]
- Space designated for Zoning Administrator Approval [2-13 (a)]
- Location of proposed subdivision by an insert map clearly indicating adjoining roads, their names and numbers, towns subdivisions and other landmarks [2-13 (b)]
- Boundary survey with an error of closer within the limits of one in ten thousand related to true meridian showing all monuments and roads. Survey shall be related to the U.S.G.S grid north [2-13 (b)]
- Owners statement with consent and dedication in accordance with Chapter 15 Section 2-3 [2-13 (e)]
- The accurate location and dimension by bearing and distances with all curve data on all lots [2-13 (g)]
- Name, number and width of existing and proposed streets and easements on and adjacent to site [2-13 (g)]
- Boundaries of all proposed or existing easements [2-13 (g)]
- Parks [2-13 (g)]
- School site or other public areas [2-13 (g)]
- Graves [2-13 (g)]
- Objects or structures marking a place of burial [2-13 (g)]
- The number and area of all building sites [2-13 (g)]
- Existing utilities and those to be provided such as sanitary sewers, storm drains, water drains manholes and underground conduits including their size and type [2-13 (g)]
- Water courses, wetlands and their names [2-13 (g)]
- Names of owners and their property lines both within the boundary of the subdivision and adjoining said boundaries [2-13 (g)]
- Building setback lines
- Water and Sewer connection fee calculation: Water \$ _____ Sewer \$ _____
- Copy of approved plan submitted to MSAG for online GIS

Subdivision Application Review fee paid: _____ **Date:** _____